

Commercial Building Application

Please fill out this form completely, supplying the necessary information and documentation to support your request. Your application will not be processed until the application is completed and the required documentation is provided.



PROPERTY INFORMATION						
Property Address:					Parcel #:	
Lot:	Block:		Subdivision:			
Zoning: (Check one box only)	A-1: <input type="checkbox"/>	R-E: <input type="checkbox"/>	R-1: <input type="checkbox"/>	R-2: <input type="checkbox"/>	R-3: <input type="checkbox"/>	R-MF: <input type="checkbox"/>
	C-1: <input type="checkbox"/>	C-2: <input type="checkbox"/>	C-3: <input type="checkbox"/>	C-4: <input type="checkbox"/>	I-1: <input type="checkbox"/>	I-2: <input type="checkbox"/>
In Floodplain?		Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Base Flood Elevation:		
Properties and buildings containing floodplain are subject to regulation under the Flood Damage Prevention Code.						

PROPERTY OWNER INFORMATION			
Name:			
Mailing Address:		City:	State: Zip:
Primary Phone:	Fax:	Email:	
Authorization of Representation: I, the undersigned, do hereby authorize the below primary contact/authorized agent to represent me with respect to any issues or proceedings associated with the foregoing permit application that are filed with the City of Bella Vista.			
Property Owner		Date	

PRIMARY CONTACT/AUTHORIZED AGENT			
Company Name:		Relation to Owner/Project:	
Contact Name:			
Mailing Address:		City:	State: Zip:
Primary Phone:	Fax:	Email:	

GENERAL CONTRACTOR INFORMATION			
Contractor Name:		State Contractor's License #:	
Primary Contact Name:		Expiration:	
Mailing Address:		City:	State: Zip:
Primary Phone:	Phone:	Email:	

FOR OFFICE / REVIEW USE ONLY		
Application Date:	File #	Total Fees:
Reviewer:	# Inspections Required:	Date Paid:
Approval Date:	Act 474 Surcharge:	Paid By: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit
Permit #:	Permit Fees:	Receipt #

BUILDING INFORMATION			
Description of Work:			
Type of Work: Footing Only: <input type="checkbox"/> New: <input type="checkbox"/> Addition: <input type="checkbox"/> Alteration: <input type="checkbox"/> Repair: <input type="checkbox"/> <input type="checkbox"/> Change Of Use Occupancy			
Business Name:		Business Description:	
Foundation: Crawl: <input type="checkbox"/> Slab: <input type="checkbox"/>		Termite Treatment: Framing: <input type="checkbox"/> Slab: <input type="checkbox"/>	
Structure: Wood: <input type="checkbox"/> Metal: <input type="checkbox"/> Masonry: <input type="checkbox"/> Foam Form: <input type="checkbox"/>		Wall Insulation: Batt: <input type="checkbox"/> Blown: <input type="checkbox"/>	
Septic: <input type="checkbox"/>	Sewer: <input type="checkbox"/>	Under slab plumbing (Y/N): <input type="checkbox"/> Fireplace Type:	
Building Height:	# of Stories:	# Bedrooms:	# Bathrooms:
Total Heated SF:	Garage SF:	Unfinished Basement SF:	Total SF:
Construction Type:	Occupancy Load:	Occupancy Use:	
SUBCONTRACTORS			
Type of Work	Subcontractor		
Building:			
Electrical:			
Plumbing:			
Mechanical:			
Septic (if applicable):			
Misc (indicate type):			
Termite:			
* Work valuation <i>must</i> be completed. Each nonresidential building permit is subject to a \$0.50 per \$1000.00 of valuation surcharge as required under Act 474 of 1999 (A.C.A. §6-55-106) to support the Arkansas Construction Industry Craft Training Program. Each permit is subject to a maximum surcharge of \$1,000.00.			

ACKNOWLEDGEMENTS	
1. A permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is started.	
2. Inspection of permitted work may reveal code violations not discovered during plan review.	
3. A clean set of construction plans, <i>bearing the City's approval</i> , must be kept at the job site at all times.	
4. Any alterations or deviations from approved plans must undergo further review by the Building Official.	
5. In the event that construction or work has commenced prior to obtaining the proper permit(s), the Building Official will issue a stop work order until such time that proper permit(s) have been obtained.	
6. A permit board, no larger than 5 sq. ft. and displaying all trade license numbers required by State law involved with the project, must be accessible to inspectors and visible from road frontage. See Sign Ordinance for further regulations.	
7. All sites must have a portable toilet and trash receptacle installed at time of footing inspection.	
8. The City of Bella Vista shall not be responsible for the workmanship, safety, quality, or conformity to contractual specifications of any permitted construction. This is a matter between the owner and general contractor.	
I, the undersigned, do hereby certify that I have read and examined this document and know the same to be true and correct. I certify that the above, together with the attached sites plans and building drawings, constitutes a true description of the proposed building and accessory construction and the location on the site of all items of construction will be in accordance with these documents. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I understand inspections by City Inspectors will be made only to determine compliance with construction codes and not to assist the owner or contractor in properly locating the structure. I acknowledge my responsibility to insure, by boundary line survey if necessary, that the location of the structure will conform to setback requirements of the Bella Vista Zoning or Subdivision Ordinances. I understand that granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.	
Owner Signature:	Date:
Primary Contact/Authorized Agent Signature:	Date:
General Contractor Signature:	Date: